



**Stimulation Centre for Children with Severe Disabilities**  
 25A Bernard Street, Poortview - Tel: 078 571 9096 - Reg No. 034-468 NPO  
[www.pathwaysroodepoort.org.za](http://www.pathwaysroodepoort.org.za) / [sunette@pathwaysroodepoort.org.za](mailto:sunette@pathwaysroodepoort.org.za)

**Enrolment Contract**

**Date:** \_\_\_\_\_

**Parent / Guardian Details**

Full Names	
ID Number	
Contact Number (Home)	
Contact Number (Work)	
Contact Number (Cell)	
Email Address	
Physical Address	
Postal Address	

**Parent / Guardian Details**

Full Names	
ID Number	
Contact Number (Home)	
Contact Number (Work)	
Contact Number (Cell)	
Email Address	
Physical Address	
Postal Address	

**Child information**

Full Names	
ID Number	
Gender	
Age	
Medical Diagnosis	

**Terms and Conditions**

**Enrolment**

Signed enrolment forms create a binding agreement from commencement date to December of each year. Attendance at workshops and parents days are compulsory. Notice will be given in good time. Assistance with fundraisers in any way possible is required from each family. Debit orders will run on the 27<sup>th</sup> and 1<sup>st</sup> of each consecutive calendar month. Parents will be liable for all banking and related costs in the event of debit orders are dishonored for any reason whatsoever.

**Centre Fees**

This agreement is binding and cancellation is subject to the standard conditions set out hereunder. All centre fees are payable in advance and are payable as usual during the child's absence, due to illness or if away on holiday over a 12 month period. Notification of any changes from half day to full day must be given in writing. The parent undertakes to confirm attendance and the details thereof not later than 1 November of each year. Should this not be done it will be deemed that attendance remain unchanged for the following year and the parent will be liable for all costs in this regard. Any default will result in the child being refused access to the premises. This will however not affect the claim from Pathways Roodepoort for the outstanding amount and the parent will be fully liable and responsible for all amounts. Centre fees are payable notwithstanding attendance in any way whatsoever as the expenditure for Pathways are calculated on an annual basis. Any default may result in the entire amount becoming owing immediately without any additional notice. The centre reserves the right to refuse access to the centre should the payments not be adhered to. The onus is on you, the parents/guardian to ensure that payments are made on time.

It is compulsory to sign a debit order form for the collection of fees. Should you decide not to sign a debit order a penalty will be added to your account.

**Late collections Fees**

Centre hours end at 14:00. Aftercare ends at 17:30 late collections will be charged R100 per 15 minutes late

**Payment**

The signatory/s hereby consents to the payment of the centre fees according to the terms and conditions stipulated in this contract. Furthermore the signatory/s binds himself/herself/themselves to Pathways Roodepoort as surety/s and principal debtor/s for the payment of all monies, which may be due as a result of this contract. Accounts that are in arrears and require follow up will attract an administration and debt collecting fee of R300-00 per follow-up.

**Period**

The period of this contract shall be indefinite and may be cancelled by either party giving 1(one) month's written notice or 1 (one) month's fee paid in lieu of notice.

**Indemnity**

The signatory/s expressly indemnify Pathways Roodepoort, it's landlords, agents or employees from being held responsible or liable for any loss or damage, death, illness, loss or injury, directly or indirectly, consequential or otherwise to the signatory/s, his or her spouse and/or child in terms of this agreement while engaging in any activity of the centre while on the centre premises or any other such place where such activities are engaged in.

**Medical Emergency**

In the event of an emergency, we authorise the centre or the responsible staff member to employ the services of an emergency service, medical doctor, hospital or other competent person, any cost for such service will be borne by the signatory/s. **Please note that the Medical Information form must be completed if you intend authorizing Pathways Staff to administer any medication. If you perceive any risk with Pathways staff administering medication, please don't authorize and clearly mark "No".**

**Speciality service and Therapy**

Special therapy (accounts (physiotherapy / occupational / speech) are a private arrangement between parents and the practice. Therapy accounts must be settled in cash by parents and it is the responsibility of the parents to submit invoices to their medical aid schemes. The parents will remain solely responsible for all such or related costs whether it is honoured or accepted by the medical aid or not.

Any other person with reference to speciality service and therapy entering the premises on behalf of the parents will be done by prior written authorisation for such person by the centre manager. In such event all such person(s) will have to adhere to all the rules, regulations and determinations of Pathways Roodepoort at all times. Such person(s) will not be deemed an employee of Pathways Roodepoort in any way whatsoever. The parents must ensure that there is a written agreement between themselves and said person and the parents must ensure such person(s) against any eventuality and maintain such insurance for the duration of the person(s) presence on the premises of Pathways.

**Outings**

Outings will be charged as per outing and when they occur.

**Daily Hygiene and Cleanliness**

Pathways Roodepoort expects all the children to arrive at the centre bathed, cleaned and dressed in clean clothes. Should your child be unfit to come to school due to health reasons, please make sure to keep them at home. Because our children's immune systems are easily compromised. We require respect for our facilitators and fellow classmates to adhere to daily basic hygiene routine. The centre does not have a sickroom.

**Centre Fees 2024**

<b>Fees</b>	<b>Monthly</b>	<b>✓</b>	<b>Full year payments: Pay by 31Dec'23 = 7%discount Pay by 31Jan'24 = 2.5% discount</b>	<b>✓</b>
Centre Fees 07:00 – 14:00	R5490-00 x 12		R61 560.00 (7% discount) R64 233.00 (2.5% discount)	
Full Day Fees 07:00 – 17:30	R6840-00 x 12		R76 680.00 (7% discount) R80 028.00 (2.5% discount)	

Payment selection made and entered into between Pathways Roodepoort of the first part (herein referred to as centre)

Parent/Guardian/Responsible party (hereinafter referred to as 'signatory/s').

I/We have selected to pay using the above service option selected via debit order.

THIS CONSTITUTES THE ENIRE AGREEMENT BETWEEN THE PARTIES AND NO OTHER AGREEMENT WILL BE OF ANY FORCE OR EFFECT UNLESS REDUCED TO WRITING, SIGNED BY THE PARTIES AND ATTACHED TO THIS AGREEMENT.

Signed at Roodepoort on this the.....day of.....20....

Commencement date at centre.....

Name	
ID Number	
Designation / Relationship	
Signature	
Name	
ID Number	
Designation / Relationship	
Signature	

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Witness 1. Name and signature

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Witness 2. Name and signature

We/I the signatory/s, hereby acknowledge that we/I have read and fully understand and agree to abide by Pathways Roodepoort centre policies. We/I state that we/I am/are duly authorised to sign this document and that to the best of my/our knowledge all the information provided is true and correct and contains no omissions. This agreement will be fully enforceable in any court of law. We/I agree to inform Pathways Roodepoort in writing of any changes from time to time as may be necessary.